

Norwich Rowing Club
General Committee Meeting – Monday October 11th 2021

Attendees

Donald Grieves (DG) - Chairman
Jackie Baker (JB) – Membership Secretary
Sue Burrell (SB) – Welfare Officer
Jonathan Myer (JM) – Water Safety
Richard Hoare (RH) – Club Captain
Adam Wigley (AW) – Treasurer (Joined at 7pm)
Nick Francis (NF) – Joined at 8.15pm

This meeting will be held as an Ad Hoc meeting with reference to the AGM held August 19th 2021.

This is the first committee meeting for the new 2021 – 2022 committee

Agreed by All

DG provided update on his current medical condition and any limits that has or may pose

Matters Arising

AGM Meeting Action Points – DG to distribute the action list from the AGM by Friday Oct 15th. All committee members to report back with progress on their action points by Friday 22nd

DG

Chairman's Report

- Has mainly been dealing with the CIO and the Lease for the Upper Boathouse and carpark area (details of which are within section below)
- Full club is back to regular rowing. All facilities are now back open and functioning as prior to Covid-19
- Nick Francis has put a lot of work in with the graduating LTR members. We have a lot of these graduates staying on this year and joining the club as full members

Vacant Positions

- Secretary. Maria McGuire has been approached and as has expressed willingness to take on the role. **DG to approach** and formalize the vacancy and Maria into this role **Agreed by All**
- Vice Chair. Ed Sidgwick to be approached to see if he will take on this role.
AW & RH to approach **Agreed by All**

Treasurers Report

- There is an immediate need to provide AW with access to the NRC bank account
DG to sort out with bank
- Current balance is £67k. There is approximately £15-£20k still to come in from members paying monthly. Also approx. £1k of cheques still to be banked.
- This will provide an estimated surplus at year end of £55k.

Membership Report

- 117 fully paid-up members

- 20 members still to pay. This is primarily ex LTR members who are joining as of October 2021.
- There are issues with some members paying monthly on the Clubhub system. JB is meeting with British Rowing Clubhub support to hopefully fix these issues

Welfare Report

- British Rowing Guidance spreadsheet has been sent out to all committee members to review
- Welfare plan for the Norfolk Sculls regatta has also been distributed
- BR approved welfare course should be attended by all members coaching at NRC. This is now an online course with a cost of £35 each. Six people have been identified as needing to take this course. It has been proposed that NRC pays this fee **Agreed by All**
- Updates to the Website required for the Welfare phone number to identify that it is a message service only. **SB to provide details to RH to update on the website** **SB/RH**
- Links are required for BR policies etc. **SB to work with RH to add these to the website** **SB/RH**

Water Safety Report

- Safety audit has been completed
- Norfolk Sculls Regatta. We are ready for racing, all documents has been put together and distributed.
- Recent series of incidents. Information on these have been sent out. No systematic changes are required
- All life jackets have been serviced and returned to service
- Erg servicing required. WBF owns the ergs and needs to manage this
- Club security has been poor recently with UEA as well as NRC. This has been addressed with UEA and NRC but is still reliant on the individuals to ensure appropriate security when leaving the grounds
- Capsize drill training. This should be run again as it has been a couple of years since last taking place. SB to enquire with Whitlingham Centre who have helped with these in the past.
- Records of the last training session to be found and put onto the club drive
- **JM to talk with NF regarding setting up a new course** **JM**

Captains Report

- Club working bee proposed for Sunday 31st Oct 10am to 12pm (2hrs) **Agrees by All**
- Fundraising Working Group to be set up. Nick Taylor, Ian Hall and David Ashcroft identified as some people to approach to help on this group. **RH to set up & operate this group** **RH**
- Timber Boat Shed Replacement working group to be set up. Nick Taylor, JM, Charles Bracey, Mirella McGee and DG to be approached to work on this. NS, NHS and UEA to also be involved but NRC to start the discussions and planning. **RH to set up & operate this group** **RH**
- ICrew. **RH to take the lead in discussions with ICrew and to set up a trial** **RH**
- Identifying which squad each club member is part of for operating and representation is not in place fully at this time. **JB to produce a list of members and each can be placed within a squad.** **RH to work with JB and squad captains to formalize** **JB/RH**
- The above to be distributed to all members once complete.

- List of all club boats, weight range and who can use etc to be produced and distributed to all club members. **RH to produce** **RH**
- Proposal for the purchase of new equipment presented and discussed. Proposed to purchase:
 - 2x – light to midweight (exact weight range to be determined)
 - 2x/- - midweight (exact weight range to be determined)
 - 4-/x – midweight (exact weight range to be determined)
 - List price for this purchase is approx. £26k. 3K has been received from the sale of a boat which offsets the new purchases. Overall expenditure of approx. £23k
 - RH to try to negotiate better bulk purchase agreement **RH**
 - **Purchase agreed pending a draft fleet report write-up etc. to be provided** **RH**
 - Above is agreed **Agreed by All**
 - When letting the club know about the purchases it is important to let all know that future purchases will require additional external funding to assist.

Any Other Business

- The production and use of plastic NRC Membership Cards has been put forward as an idea by a club member. No action to be taken on this at this time

Next Meeting – November 15th (to be confirmed)